

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:30-9:00 5A	8:30-9:00 PRE-K	8:30-9:00 OPEN CHECKOUT	8:30-9:00 3rd	ADMIN TIME UNLESS THERE IS A NEED FOR FLEX
9:10-9:40 6A	9:15-10:15 OPEN CHECKOUT	9:15-9:45 4th	9:00-9:30 3rd	
9:50-10:50 OPEN CHECKOUT AND/OR FLEX	10:20-10:50 LUNCH	9:45-10:45 OPEN CHECKOUT	10:20-10:50 LUNCH	7-12 OPEN CHECKOUT WHEN NEEDED
	11:00-11:30 1st Bearden	11:00-11:30 4th	11:00-11:15 OPEN CHECKOUT	
11:05-11:35 LUNCH	11:30-12:00 1st Brooke	11:45-12:30 LUNCH	11:30-12:00 K Atchley	
12:05-12:35 6B	12:00-12:30 1st Carson	12:40-1:10 4th	12:00-12:30 K Lipscomb	
12:40-1:00 OPEN CHECKOUT	12:30-1:00 OPEN CHECKOUT	1:15-2:30 OPEN CHECKOUT AND/OR FLEX	12:30-1:00 K Shirley	
1:05-1:35 5B	1:00-1:30- 2nd Shirey		1:05-1:35 2nd Spurgeon	
1:40-2:30 OPEN CHECKOUT	1:40-2:30 ADMIN TIME		1:40-2:30 OPEN CHECKOUT	

* **ADMIN TIME** IS FOR THE MEDIA SPECIALIST TO SHELVES BOOKS AND COMPLETE MANAGEMENT DUTIES.

***FLEX TIME** IS FOR THE MEDIA SPECIALIST TO COLLABORATE AND ASSIST THE CLASSROOM TEACHER WITH SPECIAL REQUESTS IN TECHNOLOGY AND READING. DURING THE OPEN CHECKOUT/FLEX TIMES, I CAN SEE CLASSES FOR SPECIAL PROJECTS AND/OR ASSIGNMENTS. EMAIL ME ABOUT SCHEDULING YOUR SPECIAL TIME.

***OPEN CHECKOUT:** STUDENTS MAY COME INDIVIDUALLY AND CHECKOUT BOOKS.

***RTI DAILY 7:50-8:20**



TEACHERS, PLEASE LET ME KNOW IF I CAN BE OF ANY ASSISTANCE TO YOU.

You can reach me at ext. 80004